



**Maltby PTO Minutes**  
**GENERAL MEETING**  
September 15, 2011  
7 pm in the Library

The meeting was called to order at 7:05 by Corinne Barinaga, PTO President

**In Attendance**

Board Members: Corinne Barinaga, Tina Watling, Deanna Vignos, Vanessa Feldhaus, Lisa Terry, Tracey Nordby

Maltby Elementary Staff: Rick Cissna, Debbie Hatcher, Renee Zeiger, Britt VanHorne

Maltby Elementary Parents: Kim Cripe, Lynn Busser, Dailah Lester, Beth Tuck, Ellen Burgan, Kathy Wilson, Lisa Revelle, Michele Jacobsen, Suzy Katona, Janet Capstick, Wendy Dalke, Crista Langston, Susan Gibson, Emily Carlson, Sirena Maxwell, Tina D'aigle

**Approval of Minutes**

PTO minutes from the June General meeting were presented. Rick Cissna motioned to approve the minutes. Kathy Wilson seconded the motion. The minutes were approved.

**Officer Reports**

**President's Report**

Chair: Corinne Barinaga

- Welcome and introductions.

**Treasurer's Report**

Co-Chairs: Tracey Nordby

- July and August; reports were presented for review.
- July and August transactions were presented by Tracey Nordby.
  - Easy Money
    - ◇ eScrip
      - \$22 income in July and \$23 in August.
  - Grants
    - ◇ Assemblies
      - \$828 prepaid in July.
  - PTO Administration
    - ◇ Bond and Secretary of State Filing
      - \$200 paid in July.

Treasurer's report read and accepted.

## Principal's Report

Presenter: Britt VanHorne

### ◦ District Calender.

- The district calendar is officially out. You can look at the calendar online. You will notice there is only one in-service day to be held on October 10<sup>th</sup>. The other three SID days were converted back to student days to support the nine furlough days occurring later in the year. With the additional student days, and the furlough days, students will lose 3-4 hours of instruction. Also, alternating day for kindergarten will change to Fridays later in the year. This was done to ensure that all students get an equal number of hours in school.

### ◦ Mustang Club.

- We have fewer offerings this fall due to lack of instructors. Classes that will be offered include knitting, Pacific Science Center Class, and a book club.
- Parents needed. If interested send email to Mrs. Hoeft.

### ◦ Enrichment.

- The district has asked Maltby Elementary to pursue enrichment opportunities for our campus. We are working on a plan that will most likely include a science focus. Our hope is to give our students more science instruction throughout the year. This will hopefully help draw more students to Maltby.

### ◦ Curriculum Night.

- October 6, 2011.

### ◦ MSP Results.

- Will go home by mail next week to fourth and fifth grade students.

## Parent Council Report

Co-Chair: Corinne Barinaga

- No meeting so nothing to report.

## Proposals

### ◦ Stamps

- Corinne presented a proposal from Mrs. Hoeft for stamps. The budget for office staff mailing is pretty maxed so they asked if we will grant them 2 rolls of stamps. A motion was made to approve. Motion carried, all approved.

## Fundraisers

### ◦ Walk-a-thon

Co-Chairs: Corinne Barinaga and Vanessa Feldhaus

- Corinne reported the theme is Walk Washington. The kickoff is September 30<sup>th</sup> and the walk will happen on October 14<sup>th</sup>.
- \$15,000 budget which will be approximately \$60 per family.
- Prize levels:
  - ◇ \$100 level-Drawstring backpack
  - ◇ \$50 level- flashlight, compass and keychain combo
  - ◇ \$25 level-Zipper pull
  - ◇ Participation level-Flexible Frisbee
  - ◇ Still working on the grand prizes
  - ◇ Top class will earn either a pizza or ice cream party
- Similar format to last year. The course will be in the shape of Washington and the students will walk

for 20 minutes and get a juice box after.

◦ **Bingo**

Co-Chairs: Deanna Vignos and Lisa Terry

- Deanna reported the Date is October 21<sup>st</sup>.
- All donations go to the Maltby Food Bank.
- Prizes, popcorn, candy, fun for all.

**Event Reports**

◦ **Ice Cream Social**

Co-Chairs: Suzy Katona

- Suzy reported the social went well, ice cream donated by Snoqualmie Creamery.
- Budget \$300, only spent \$76. \*Amendment-the actual budget was \$150.
- Served a little over 300 bowls of ice cream. Ice cream was served in ice cream cups which was a better idea and ice cream lasted longer.
- Popsicles were also served.

◦ **Popcorn Friday**

Co-Chairs: Open

- Tina Watling reported that Popcorn Friday will happen the first Friday of every month. The first Popcorn Friday in September went well and we had quite a few volunteers to help.
- Wendy Dalke expressed interest in chairing, and she confirmed at the meeting she would take this on. Welcome!

◦ **Emergency Supply**

Co-Chairs: Tina Watling

- Tina reported that our school has a pretty extensive emergency supply. She is in the process of going through the storage sheds and taking inventory. This will be reported on our site.
- \$1000 budget for emergency supplies was added to this year's budget. Tina placing an order for water this week.

**Upcoming Events**

◦ **Curriculum Night**

Date: October 6<sup>th</sup>. Nothing needed from the PTO.

◦ **Picture Day**

Co-Chairs: Deanna Vignos

- Deanna reported that picture days are September 20<sup>th</sup> and 21<sup>st</sup> and more volunteers are needed. She will put out a request via email.

◦ **Staff Appreciation**

Co-Chairs: Beth Tuck and Lisa Terry

- Beth explained Staff Appreciation to the new parents.
  - ◇ The second Tuesday of every month the PTO sponsors a staff lunch. The first one will be October 11<sup>th</sup>. Soup Fest is the theme for October and an email will go out in the Messenger to ask for donated dishes from all PTO. After that, each class will take a month.
  - ◇ A recipe book is also provided to the staff at the end of the year.

- ◇ December is a cookie exchange and not a luncheon.

#### ◦ Book Fair

Co-Chairs: Tracey Nordby

- Tracey and Mr. Cissna explained the Book Fair to the new parents.
  - ◇ The Fall Book Fair will run during conference week-Oct. 21<sup>st</sup> through 28<sup>th</sup>.
  - ◇ Setup in the library, during conference week.
  - ◇ All the proceeds go to the library for new books. Some of the funds, Mr. Cissna shares so teachers can build classroom libraries. The District cannot provide funding for the library so this is Mr. Cissna's whole budget. We have not been below \$10,000.
  - ◇ All funds have to be run through PTO, but the funds flow through to the library that is why it is considered a PTO sponsored event.
  - ◇ Emails will come out for volunteers

#### ◦ Spirit Wear

Co-Chairs: Deb Seaney and Kathy Wilson

- Dates: The Spirit Wear drive will run Oct 24<sup>th</sup>-Nov 11<sup>th</sup>.
- Kathy Wilson reported they changed the logo and will set out samples.
- They also have a teacher/staff site with a staff logo.
- An order form will go out in the Messenger and the spirit wear will also be sold through our web site and delivered to the school.
- Reusable grocery bags and coffee mugs are also for sale.

### New Business

#### ◦ 2011-2012 Budget

- Tracey Nordby presented the 2011-2012 proposed budget.
  - ◇ Tracey reported the PTO runs on an annual budget of approximately \$25,000 for expenses.
  - ◇ A motion was made to approve the budget. The motion was carried, all approved.

#### ◦ Committee Chairs

- Tina Watling.
  - ◇ Tina presented the open chairs.
  - ◇ Art docent-OPEN
  - ◇ Carnival-OPEN
  - ◇ Spring fundraiser-OPEN
  - ◇ Science docent-OPEN
  - ◇ Holiday-OPEN
  - ◇ eScripts-OPEN
  - ◇ No one volunteered to take on the open chair positions.

#### ◦ 2 Hour Power

- Vanessa Feldhaus and Tina Watling.
  - ◇ Vanessa explained the concept of 2 Hour Power. 2 Hour Power is a program to ask for volunteers to give just 2 hours of their time and sign up for events and committees they find interesting. This should help cut down on so many emails going out via the email as the Co-Vice

Presidents can call the list.

- ◇ Each person who turns in the form and completes at least 2 hours will be entered into a drawing for a family night out at the end of the year. This will be a \$75 gift card to Red Robin and a \$75 movie card.
- ◇ Tina to send out the letter Friday, September 23<sup>rd</sup>.

#### ◦ 2011-2012 PTO Goals

- Corinne Barinaga.
  - ◇ The PTO goal this year is to raise \$25,000 to cover this year's budget. This will be accomplished through 2 fundraisers, one in the fall and one in the spring.
  - ◇ Corinne met with the staff and teachers to find out what they would like the PTO to fund for the short term and long term. Besides the ongoing events, field trips and assemblies being the most important, Mrs. Hoeft expressed an interest in 1-2 mobile computer labs. Each lab would have 15 lap tops and could be wheeled into the classrooms. The budget per cart is approximately \$10,000-12,000 and we would need 2 carts. The PTO would earmark additional fundraising proceeds above what is needed for our expected annual budget to go towards these labs. Additional fundraisers might also be organized which would be tied to this need. This could be a 2+ year undertaking, but would start this year.

#### ◦ Smith Brothers Fundraiser

- Tina Watling.
  - ◇ Tabled.

#### ◦ Newsletter

- Vanessa Feldhaus.
  - ◇ Vanessa reported that the PTO is committed to publishing a monthly newsletter to accompany the Maltby Messenger. This will go out the first Thursday of every month and would include PTO news and upcoming events. The PTO and Board would provide content and Corinne would approve the monthly newsletter, but the volunteer has creative freedom. A volunteer is needed to create and publish this newsletter. A request went out in the Maltby Messenger.

#### ◦ Snohomish Fire District 7 Open House

- Tina Watling.
  - ◇ Tina noted a notice went out via the PTO email.

#### ◦ Science Night vs. Art Night

- Corinne reported that Mrs. Hoeft would like a Science Night instead of an Art Night. This was tabled.

#### ◦ Co-Treasurer Vote

- Corinne reported that a vote needed to be taken for Kim Cripe as Co-Treasurer. A motion was made to vote Kim in. The motion was carried, all approved. Welcome Kim!

#### ◦ Other Business

- A Q&A period was allowed. This is for discussion only; no action was taken so the discussions are not being recorded.

Next GENERAL Meeting

- Thursday, October 20, 2011. Location TBD

Next BOARD Meeting

- Tuesday, October 11, 2011. Location TBD

Motion to adjourn was made at 8:55 pm by Corinne Barinaga.