

Maltby PTO Proposal Request

Please fill out below as completely as possible.

Forms are due by the 1st of the month, and must be placed in the PTO mailbox in order to be eligible for funds to be approved at the next general PTO meeting. The requester must attend that PTO meeting to present and answer questions for what they are requesting. Email maltbypto@gmail.com with questions.

Name of teacher or requestor: _____

Timeline for request: _____

Description and/or purpose of request:

Amount of money requested: _____

Please attach any additional material if useful to describe or detail your request.